

## Instructions for Using the Quiz Score Reader

There are 2 Quiz Score Reader files that you can use to access the results of quizzes taken on individual computers in the classroom.

The first reader can be installed on each of the machines giving you the option to add a desktop icon and a Start Menu shortcut. It is called "Quiz Score Reader Setup".

The second is a file you can use with a flash drive so students have no access to the file at all. It is called "Quiz Score Reader".

Use whichever one you are most comfortable with. Each program uses a password to gain access to the scores so each is secure. The password is "quiz0520". If you type in the wrong password 3 times, a file is written to the hard drive of the computer noting the date and time.

*To install the reader on a local computer:*

1. Double-click on the "Quiz Score Reader Setup" file. Installation will begin.
2. Select to add a desktop icon or Start Menu shortcut.
3. Select whether to launch the program right away or not.
4. Install complete.

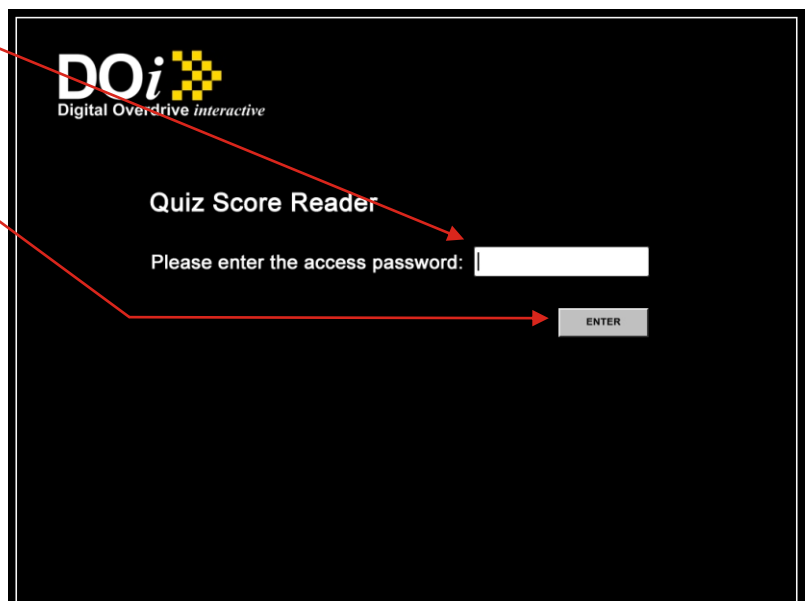
*To use the reader from a flash drive:*

1. Copy the file "Quiz Score Reader" to your flash drive.
2. Plug your flash drive into the computer where you want to access scores.
3. Open the flash drive and double-click on "Quiz Score Reader". The program will start.

*Using the reader:*

1. Enter the password at the start when prompted.

Click on Enter to begin.



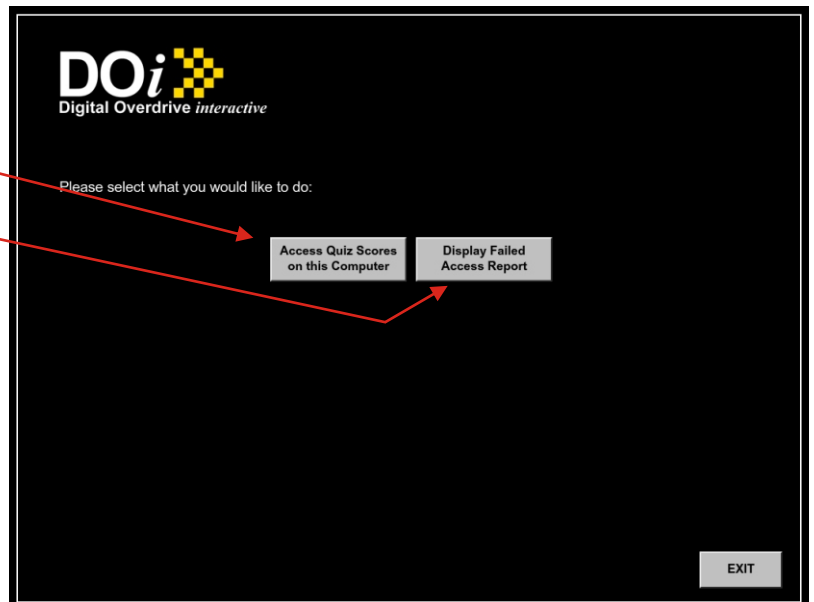
2. A menu appears with 2 options:

Access Quiz Scores on this Computer

Display Failed Access Report

Option 1 allows you to look at all quiz scores that have been done on that local machine.

Option 2 will display a report of the date and time someone tried to access the quiz report on that machine. This will only be useful if you have the reader installed on the local machine.



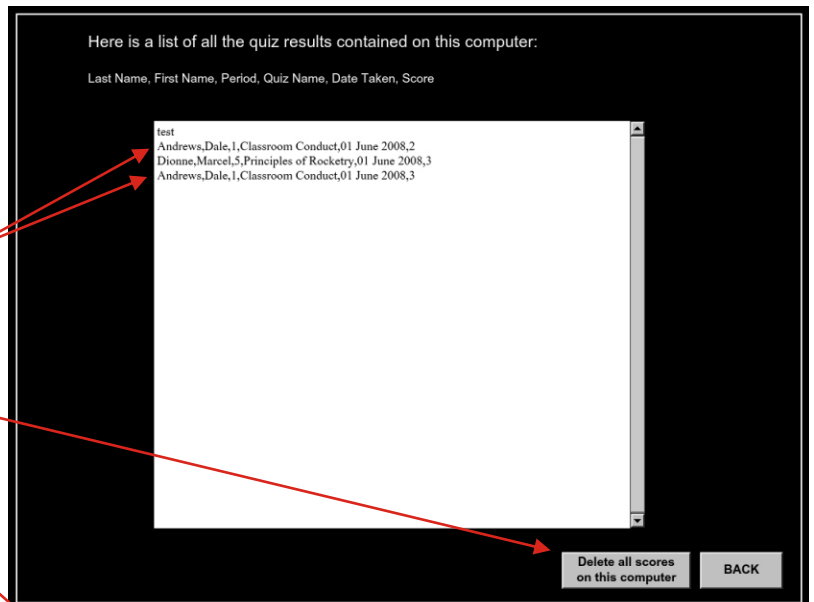
3. Select which one you would like.

4. You can view each report and have the option to delete the report when you are done with it. You can see on this report that a student took the same quiz twice and scored slightly better the second time.

Deleting the report will save time scrolling through previous reports to get new information.

The failed attempts reports the date and time someone tried to access the quiz scores but failed.

You can also delete this file if you like so it doesn't get too full.



5. When you are done, exit the program.

